



(1) Name of Applicant

(2) Select ONE of the following:

Purchase of an Existing Business:

- Transfer or Sale of a business in a premises that is currently LICENSED* for alcoholic beverage sales. Submit a Contract of Sale or Conveyance.

Application for a New Business:

- A new or existing business in a proposed premises that is currently UNLICENSED for alcoholic beverage sales, is not a wine or liquor store, is not subject to the 500' Rule and is not located in New York City (Kings, Queens Bronx, New York, Staten Island).
- A new business in a premises that is currently LICENSED for alcoholic beverage sales, where a Transfer or Sale of the previous business is NOT taking place, is not a wine or liquor store, is not subject to the 500' Rule and is not located in New York City (Kings, Queens, Bronx, New York, Staten Island).

*The subject premises must have been operating under a retail license within thirty days of the filing of the application for this permit.

(3) Name of Current Licensee, if any: Serial Number:

(4) Address of premises Phone Number

As an authorized signatory of the current applicant, I certify that I have read and understand the foregoing conditions for a Temporary Retail Permit and represent that I am eligible for such permit.

TITLE

APPLICANT'S SIGNATURE

DATE

The above party agrees that any false statement in the above certificates will constitute grounds for disapproval of the permit and the license application(s).

See Next Page for Conditions of Issuance

FOR OFFICIAL SLA USE ONLY-DO NOT WRITE IN THIS BOX

Expiration/Surrender/Safekeeping Date: _____ Pending Disciplinary-Location (Seller) Yes No
Original or Renewal (Circle One) _____ Pending Disciplinary-Principals (Seller) Yes No
New/Transfer/NLIE (Circle One) _____ Pending Disciplinary-Principals (Buyer) Yes No

Permit Serial Number: _____ Date of Issuance: _____

Fee Amount: _____ Effective From: _____ To: _____

SLA ACTION: Approved Disapproved By: _____ Date: _____

Photos show Ready to Operate? Yes No

Contract of Sale (NYC)? Yes No

500' Hearing Needed? Yes No

Premises within 200' of any school, church or place of worship? Yes No

Muni/Comm Board Notification Yes No

Date Notified _____

- Conditions:**
- Surrender or Safekeeping of Current License
 - Liquidator's Application with fee OR Statement of No Transfer signed by the Applicant
 - List of inventory signed and dated by the seller
 - Signed statement ready to open and operate
 - Photos showing the premises ready to open and operate

Other:

CONDITIONS FOR TEMPORARY RETAIL PERMIT

This application must be preceded or accompanied by: (i) a complete application for a retail liquor license and (ii) one set of recent photographs of the premise, no smaller than 4" x 6" in size.

The current license, if any, must be surrendered to, placed in safekeeping with, or otherwise deemed abandoned by the State Liquor Authority. You will need to specify:

- **PURCHASE OF AN EXISTING BUSINESS:** If the applicant is the purchaser of the existing business, the subject premises must have operated under a retail license within thirty days of the filing of the application for this permit. In that case, the holder of a temporary permit may traffic in alcoholic beverages only as would be permitted under the privileges of the current license which it replaces. A contract of sale or conveyance must be included with the application for the liquor license; or
- **APPLICATION FOR A NEW BUSINESS:** If the applicant is not purchasing the existing business, a temporary permit may be issued provided the premises is not a wine or liquor store, is not subject to the 500' Rule, and is not located in New York City (Kings, Queens, Bronx, New York, Staten Island).

The issuance of a temporary permit is NOT a guarantee of approval of the application for the liquor license. Deficiencies in the permanent application must be satisfied within ten (10) business days from the date of the deficiency letter. Temporary Retail Permits that have been issued will be cancelled and the permanent application disapproved if deficiencies are not met by the due date. The Authority is held harmless from any hardship created by the subsequent DISAPPROVAL of the license application for both the purchaser and the seller.

The holder of a temporary retail permit shall purchase alcoholic beverages only by payment in currency or check. However, the holder of a temporary permit who also holds one or more retail licenses and is operating under such retail license or licenses in addition to the temporary retail permit, and who is not delinquent under Section 101(aa), may purchase alcoholic beverages on credit under the temporary retail permit.

If the permit holder is purchasing the alcoholic beverages from the current licensee an Application for Liquidator's Permit, with fee of \$36, is required upon submission of the Temporary Retail Permit application. If the permit holder is not purchasing the alcoholic beverages from the current licensee a signed statement stating that there is no transfer of alcoholic stock is required upon submission of the Temporary Retail Permit application. Such statement must be signed by the applicant.

If you are applying for additional bars in the permanent application, you will need a Temporary Retail Permit for each bar. This will require the filing of a separate fee for each intended bar.

The temporary permit is granted at the discretion of the State Liquor Authority for a period of ninety days, and may similarly be renewed for an additional thirty days. YOU MUST FILE FOR A RENEWAL OF THE TEMPORARY RETAIL PERMIT PRIOR TO THE EXPIRATION OF THE EXISTING PERMIT. RENEWAL APPLICATIONS RECEIVED AFTER THE EXPIRATION DATE OF THE EXISTING PERMIT MAY BE DISAPPROVED. Once a Conditional Approval has been granted for the main application a temporary retail permit may not be renewed, you must comply with the conditions of the approval.

The temporary permit may be summarily cancelled or suspended at any time, if the NYS Liquor Authority determines that good cause exists for such suspension or cancellation. Should the permanent application be disapproved while operating under a Temporary Permit, you must cease and desist alcohol sales and surrender the permit to the Liquor Authority immediately.

See next page for Fees

FEES

Fee is payable upon filing, and must be a personal check, certified check or money order, payable to the NYS Liquor Authority. The fee is not refundable.

INITIAL FEE (90 Days)

Retail on-premises beer, Grocery or Drug Store application ... \$128.00
Any other retail application... \$ 640.00 (x # of bars)

APPLICATIONS FOR THE INITIAL TEMPORARY RETAIL PERMIT MUST BE MAILED TO:

New York State Liquor Authority Licensing
Church Street Station

P.O. Box 3817

New York, New York 10008-3817

30 DAYS EXTENSION FEE

Retail on-premises beer, Grocery or Drug Store application ...\$ 64.00
Any other retail application... \$ 96.00 (x # of bars)

**APPLICATIONS TO RENEW A TEMPORARY RETAIL PERMIT ARE TO BE MAILED TO
THE ZONE OFFICE PROCESSING THE PERMANENT LICENSE**