



ANDREW M. CUOMO
Governor

VINCENT G. BRADLEY
Chairman

GREELEY FORD
Commissioner

ADVISORY #2017-x

To: All manufacturers, wholesalers and solicitors
Subject: Solicitor permits

Following is a summary of information relevant to solicitor permits:

- Solicitor permits are not needed for the sales staff of any of the following licensees: farm winery; micro- farm winery; farm brewery; micro-brewery; farm cidery; farm distillery; micro-distillery; and micro-rectifier. [Chapter 297 of the Laws of 2016]
- Surety bonds are not required with the filing of any application for a solicitor's permit. [Chapter 297 of the Laws of 2016]
- As previously set forth in Advisory #2015-10 (which is hereby replaced by this Advisory), an individual holding a solicitor's permit may represent more than one licensed craft ("micro" or "farm") manufacturer, provided that all the manufacturers consent to the individual's representation of multiple licensees. Written proof, on a form approved by the Authority, must be submitted in order for the solicitor to obtain a permit with the additional manufacturer name or names.
- In the event that an entity holds more than one manufacturing or wholesale license, any person employed under more than one of those licenses as sales staff is only required to hold one solicitor's permit.
- As previously set forth in Bulletin #466 (which is hereby replaced by tis Advisory), a sales person accepting orders under a Temporary Solicitor's Permit issued to a licensed manufacturer or wholesaler must be in possession of a letter, on the manufacturer's or wholesaler's letterhead and signed by an authorized representative of such licensee, stating that the person is employed by the licensee to solicit orders for the licensee. All licensed manufacturers (except those whose sales staff do not require solicitor permits) and wholesalers must maintain a list of all

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persons currently soliciting orders under a Temporary Solicitor's Permit issued to the licensee.

- A solicitor may transport no more than ten cases of alcoholic beverages at any given time for purposes of delivery to retailers and for use at tastings.

This matter was heard and determined by the Members of the Authority at a Full Board meeting held on June 8, 2017 before Chairman Vincent Bradley and Commissioner Greeley Ford. The written advisory was approved by the Members of the Authority at a Full Board meeting held on June 8, 2017 before Chairman Vincent Bradley and Commissioner Greeley Ford.

Dated:

Thomas J. Donohue
Secretary to the Authority