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STATE OF NEW YORK
EXECUTIVE DEPARTMENT
DIVISION OF ALCOHOLIC BEVERAGE CONTROL
STATE LIQUOR AUTHORITY

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Dear Applicant:

The New York State Division of Criminal Justice Services (DCJS) announced that effective January 2010 they will only accept electronic fingerprint submissions. The New York Division of Alcoholic Beverage Control (ABC) in collaboration with the DCJS is pleased to announce the implementation of electronic fingerprinting for all ABC applicants effective **October 1, 2009**.

To assist all New York State agencies with this new requirement, DCJS has established a contract with a New York State approved vendor, L-1 Enrollment Services (L-1). L-1 has begun and will continue to deploy LiveScan systems in multiple locations around the state, including some areas covered by mobile units. A complete list of L-1's existing and planned live scan site installations can be found at www.L1enrollment.com. Select "NY" and then click "Locations."

How Will It Work?

The benefits of electronic fingerprint submission are many, specifically, improved turnaround time to facilitate the issuance of licenses requiring fingerprinting. As compared to the current process, electronic fingerprinting will provide fingerprint results within 48 hours to facilitate the issuance of licenses requiring fingerprinting. Applicants requiring fingerprinting will be directed to schedule an appointment with L-1online at www.L1enrollment.com or by calling (877) 472-6915. Further information on the process and fingerprinting locations will also be available on ABC's website at www.abc.state.ny.us/fingerprinting.

Will Ink Rolled Cards Be Accepted?

No, where possible, applicants will be required to physically access the vendor, L-1, to have prints taken via LiveScan. While this is the preferred printing method, ABC will continue to accept rolled fingerprint cards when extenuating circumstances exist. ABC will forward all cards received to L-1 for electronic imaging.

Please contact your ABC Licensing office for instructions if you require manual rolled prints to be taken.

Is There a Change in Fee?

Yes, while all ABC's license and filing fees will remain the same, in relation to fingerprinting, a fee increase of \$19.25 for Federal Bureau of Investigation results and a surcharge of \$11.50 for electronic printing will increase the fee from \$75.00 to **\$105.75** payable to L-1 at the time of fingerprinting.

Please visit our website at www.abc.state.ny.us for more specific information and instructions. The Division of Alcoholic Beverage Control is committed to serving its licensees and supporting greater efficiencies to assure the integrity of the industry. Thank you for cooperation in this important matter.