

STATE OF NEW YORK
LIQUOR AUTHORITY

TO: HOLDERS OF ON-PREMISES LIQUOR AND WINE LICENSES

SUBJECT: 1. CHARACTER OF PATRONS 2. BOOKS AND RECORDS
 3. CORPORATE RECORDS 4. VISIBILITY

1. CHARACTER OF PATRONS. A method of operation of licensed premises, where the patronage of prostitutes, B Girls, sex deviates, hoodlums or others of bad reputation is permitted or catered to, constitutes a violation of Subdivision 14 of Rule 36 and will result in revocation proceedings.
2. BOOKS AND RECORDS. The Authority has permitted on-premises licensees to remove their books and records from the licensed premises to their accountant's office for a period not to exceed seventy-two hours. Recent investigations indicate, however, that a number of such licensees are making questionable use of this permission in not having their books and records available on demand for inspection by representatives of the Liquor Authority.

*Amended
by Bull.
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Effective immediately, each on-premises licensee must maintain such books and records on the licensed premises at all times, except under the following circumstances:

1. Where a licensee operating two or more premises has received permission to maintain central records pursuant to Rule 32.
2. Where such records have to be produced in answer to a subpoena from a Court or governmental agency.

An industry conference will be scheduled to determine under what other conditions permission to remove books and records from the licensed premises may be hereafter granted.

3. CORPORATE RECORDS. On and after November 1, 1959, where a corporation holds an on-premises license, a typewritten record of the names and addresses of all officers, directors and stockholders must be maintained on the licensed premises at all times, available for inspection by any peace officer or authorized representative of the Liquor Authority. Where there are more than ten stockholders, only the names and addresses of the three principal stockholders need be listed on such record.
4. VISIBILITY. The provisions of Rule 43 prescribing standards of visibility must be fully complied with both with respect to interior and exterior visibility.

Issued pursuant to determination of the Members of the Authority, at their meeting of October 15, 1959.

STATE LIQUOR AUTHORITY

Thomas E. Rohan
THOMAS E. ROHAN
Chairman

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